

REPORT TO: Health and Wellbeing Board

DATE: 10 July 2019

REPORTING OFFICER: Leigh Thompson
Chair of One Halton Integrated
Commissioning Group and Chief
Commissioner NHS Halton CCG

PORTFOLIO: One Halton

SUBJECT: Integrated Commissioning Group Update
Report June 2019.

WARDS: Borough wide

1.0 PURPOSE OF THE REPORT

1.1 The purpose of this report is for the One Halton Integrated Commissioning Group to provide an update to the Health and Wellbeing Board.

2.0 RECOMMENDATION: That

- 1) the report be noted; and**
- 2) the Board approves the Terms of Reference for the Integrated Commissioning Group. (Appendix 1)**

3.0 SUPPORTING INFORMATION

3.1 Purpose of Integrated Commissioning Group

The purpose is to provide oversight of commissioned services on behalf of One Halton. It will not make decisions that impact separate commissioning authorities and it will not commit resources that are not within the One Halton budget allocation.

3.2 Membership

Representatives include Clinical Commissioning Group, Public Health, Adult Social Care and Children's Services.
Other commissioners, such as NHS England are to be invited as required.

3.3 Governance

The Integrated Commissioning Group will meet every 6 weeks. They will report directly into the Health and Wellbeing Board who will hold them to account to ensure commissioned services address Health Inequalities across Halton. Each member remains accountable to their respective organisation.

The Integrated Commissioning Group have drafted Terms of Reference which are shown in Appendix 1.

The Commissioners will meet at least quarterly with the Providers at the One Halton Forum.

3.4 Meetings

In total the Integrated Commissioning Group have met three times, 20th March, 15th May and 11th June.

- Integrated Commissioning for Better Outcomes (ICBO) has been shared, next steps/recommendations are being considered.
- The creation of a One Halton Commissioning Plan was agreed through a Task and Finish Group. See Appendix 2 for latest version.
- Priorities have been mapped against Health and Wellbeing Board priorities.

3.5 Place Five Year Strategic Plan

There is a requirement from Cheshire & Merseyside Health Care Partnership for each place to write a five year strategic plan that considers the NHS Long Term Plan as well as the Health Care Partnership Programmes. This plan needs to be drafted by 30th August 2019 and signed off by the Health and Wellbeing Board prior to 29th November 2019.

The One Halton plan will be produced collaboratively with Providers and a specific workshop will be held to undertake this.

3.6 Place Based Matrix

Cheshire & Merseyside Health Care Partnership have shared a Place Based Matrix which is recommended to be completed by each place (One Halton) to self-assess against excellence. The matrix will be completed by both Provider Alliance and Integrated Commissioning Group to produce a collaborative response back to Cheshire & Merseyside Health Care Partnership.

A copy of the blank template is shared as Appendix 3.

4.0 POLICY IMPLICATIONS

n/a

5.0 FINANCIAL IMPLICATIONS

The Integrated Commissioning Group has £4,000 allocated from the NW Leadership Academy which was given to One Halton to specifically invest in the development, leadership and collaboration. This money will be spent during this financial year.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

Commissioning plans will include Children and Young People.

6.2 Employment, Learning and Skills in Halton

None

6.3 A Healthy Halton

None

6.4 A Safer Halton

None

6.5 Halton's Urban Renewal

None

7.0 RISK ANALYSIS

n/a

8.0 EQUALITY AND DIVERSITY ISSUES

None

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

None under the meaning of the Act.

Appendix 1 – Terms of Reference

Terms of Reference

One Halton Integrated Commissioning Group

Operative Date: June 2019

PURPOSE

The One Halton Integrated Commissioning Group will:

- be responsible for providing oversight of commissioned services on behalf of One Halton, through review, planning, co-ordination and collation of Halton Borough Council plans and Halton CCG commissioning intentions and operational plans;
- provide advice and guidance on priorities and their alignment with the JSNAs;
- to ensure commissioned services address Health Inequalities and that no service increases disparity;
- determine the parameters, framework and outcomes to support the work of the provider alliance;
- support commissioning organisations in the development of their budget allocations for jointly commissioned services;
- inform commissioning intentions for One Halton;
- support the appropriate commissioning body in the development of service modules, service specification and new models of care developments.

The Integrated Commissioning Group will not:

- act as a commissioner;
- make decisions that impact on or make liable separate commissioning authorities for services, unless instructed to so do;
- commit resources that are not within the One Halton budget allocation.

ACTIVITIES

- a) Will develop the systems and processes for safe and effective integrated commissioning across One Halton;
- b) Will ensure the JSNAs inform commissioning intentions and commissioning plans;
- c) All possibilities for integrated commissioning would support the overall objective of the triple aim; *Better Health, Better Care, Better Value*;

- d) Will ensure co-production plays a central part in the commissioning, design and evaluation of services with the providers;
- e) Commissioners will ensure there is a sufficient assurance framework in place;
- f) Will ensure commissioned services have due regard to safeguarding, prevention and promote equality of access for all regardless of their religion, ethnicity, age, gender, ability, or sexuality;
- g) Will ensure financial integrity and adherence to contractual and financial rules and procedures of integrated commissioned services;
- h) Will ensure the adherence to legislation and statutory guidance, which requires local health organisations and local authorities to collaborate in the provision of education, health and social care services for people across Halton;
- i) Will ensure that mechanisms are in place to provide accurate and timely information between commissioners and providers and;
- j) Will ensure the patient and resident voice is listened to.

LINKED GROUPS

One Halton Provider Alliance
 Health and Wellbeing Board
 One Halton Forum
 Operational Commissioning Committee
 Executive Partnership Board
 Population Health Board
 Children's Health Trust
 Health Policy and Performance Board

LINKED STRATEGIES

The Integrated Commissioning group will link to all relevant strategies, which include, but not limited to:

- Health and Well Being Strategy
- Halton JSNA
- Halton CCG Operational Plan & Commissioning Intentions
- Halton Council Corporate Plan
- Adults Social Care Commissioning Plan
- Early Help Strategy
- The NHS Long Term Plan
- Cheshire & Merseyside Health Care Partnership Business Plan and Strategic Plan
- Halton's Long Term Plan (yet to be published).

ACCOUNTABLE TO

Health and Wellbeing Board and Respective Organisations

MEMBERSHIP

The Integrated Commissioning Group shall consist of; Commissioners, Commissioning Portfolio Leads and Commissioning Support Officers from both Halton Borough Council and Halton Clinical Commissioning Group

Finance colleagues will be invited as required.

There should be a minimum of 6 representatives at each meeting to include:

- Clinical Commissioning Group x2
- Public Health x1
- Adult Social Care x1
- Children's Services x1
- One Halton x1

Each member is responsible and accountable for the dissemination of information and decisions from meeting, to their staff as appropriate.

The Chair will rotate over a 6 month period.

Minute taker is appointed and minutes and agenda to be distributed within 1 week of meeting

REPORTING

Reports to Health & Wellbeing Board

FREQUENCY OF MEETINGS

To meet six weekly from 20 March 2019

Revision Date:

December 2019

Appendix 2- One Halton Commissioning Plan

Powerpoint document submitted as additional paper.

Appendix 3 - Cheshire & Merseyside Place Based Matrix Template

Excel document submitted as additional paper. The template is shown for illustration purposes only, the completed version will be shared at a later Health and Wellbeing Board.